

## Guidelines for Completing the Application for General Registration:

### Transferring within Canada

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#### BASIC INSTRUCTIONS

- Complete the application form in full and submit all required documents to the College of Dietitians of Prince Edward Island (CDPEI).
- Your application will be reviewed by the Registrar or Deputy Registrar. If needed, it will go to the Registration Committee for further review.
- Processing time is 2-4 weeks. CDPEI will contact you if there are any delays or issues.

#### Transferring within Canada

If you are a Registered Dietitian with a Canadian Dietetic Regulator, you can apply for registration in PEI under the Canadian Free Trade Agreement's labour mobility provisions.

To be eligible, you must:

- Be currently registered in good standing in an active practice category
- Be of good character
- Have registration without conditions, restrictions, or limitations

**Important:** Do not resign from your current regulatory body until you receive official notification from CDPEI that you are registered.

#### Checklist for Transferring to CDPEI

- 1) Completed Application Form:
  - a) Signed, dated, and mailed to [deputyregistrar@peidietitians.ca](mailto:deputyregistrar@peidietitians.ca)
- 2) Criminal Record Check with vulnerable sector screening
  - a) Emailed to [deputyregistrar@peidietitians.ca](mailto:deputyregistrar@peidietitians.ca)
- 3) Verification of Registration
  - a) Sent directly from current jurisdiction to CDPEI. If registered in more than one jurisdiction, CDPEI requires a Verification Form from each province.
- 4) Payment of Fees
  - a) Pay the application and registration fees by E-transfer. Instructions will be sent after your documents are received.

Questions or concerns regarding your application may be directed to the deputy registrar by email at [deputyregistrar@peidietitians.ca](mailto:deputyregistrar@peidietitians.ca)